

# Important Dates & Deadlines Checklist

- Monday, February 24, 2025..... Receiving at Advance Warehouse Begins
- Monday, March 10, 2025 ..... Artwork Submission Deadline
- Monday, March 10, 2025 ..... Exhibitor Appointed Contractor Form Deadline
- Monday, March 17, 2025 ..... Artwork Approval Deadline
- Monday, March 17, 2025 ..... T3 Service Orders Advance Discount Deadline
- Monday, March 17, 2025 ..... Custom Furniture Advance Discount Deadline
- Monday, March 24, 2025 ..... SmartCity Exhibitor Services Advanced Discount Deadline;  
Internet, Telephone, Electrical & Plumbing
- Thursday, March 27, 2025 ..... Last Day for Advance Shipments to Arrive without Surcharges
- Tuesday, April 8, 2025..... Direct Shipments to Show Site May Begin Arriving After 8:00 am
- Wednesday, April 9, 2025 ..... All Exhibits Must Be Set by 5:00 pm
- Saturday, April 12, 2025 ..... All Carriers Must Check In by 6:00 pm